



## Member Protection Process

**Dated:** 16<sup>th</sup> March 2022

Effective immediately, this is the process to follow should a possible Member Protection issue be identified.

1. Any member protection issue must be reported to the CEO immediately by any Board member, staff member, coach, manager, or parent.
2. The CEO will liaise with the MPIO and notify the Board of a potential member protection incident or issue.
3. After consulting with the MPIO, the CEO will forward the details to the MPIO for investigation, if it is considered necessary.
4. Once reported to the MPIO, the MPIO will report monthly to the Board on the progress of the investigation, unless the MPIO feels it is necessary to take action earlier (eg referral to police).
5. If the CEO believes a particular Board member could be conflicted, the CEO will consult with the President to decide whether that Board member should be involved in the communication process.
6. If the CEO believes the President could be conflicted, the CEO will consult with the Vice-President to decide whether the President should be involved in the communication process.
7. If the possible Member Protection issue involves the CEO, the person reporting the incident should make the report to the President.
8. Once the MPIO completes the investigation, a report will be made to the Board and any other body required by law.

